



**To:** Board of Directors  
**From:** Todd Conradson, Division Chief  
**Date:** January 21, 2019  
**Subject:** Review Ordinance 19-1 Setting Fees for Cost Recovery of Fire & Life Safety Activities

Background

In 1997 the District adopted Ordinance 97-1 Establishing Fire District Fee Schedule. The Board of Directors adopted this ordinance to shift the financial burden from the general public for certain Fire & Life Safety Activities including, but not limited to, providing reports, pyrotechnics for movies or public display, State mandated inspections, new construction, etc.

In 2015, the District adopted Ordinance 15-1 Setting Fees for Cost Recovery of Fire & Life Safety Activities.

Fire prevention activities are some of the most cost effective activities the District is involved in. When fires and other life threatening incidents can be prevented from occurring, there is a significant savings to the community for direct and indirect costs.

The fees are established in order to obtain cost recovery for those activities outlined within the Fire Code. Per the Health & Safety Code, they do not exceed our actual costs. District staff has updated the Cost Recovery Schedule to better reflect the services provided and revised the fees to ensure the amount charged is equal to the amount required to perform the work. As well we have reviewed and adjusted some of the amounts based on the time required to complete certain tasks.

Attached is a draft of the Ordinance which reflects an increase in the hourly rate charged from \$80 per hour to \$140 per hour. We will bring this ordinance back at the next board meeting or at least 30 days later, whichever comes first; at that time the Board will hold a public hearing and consider adoption of the ordinance.

Recommendation

Introduction only.

**MEEKS BAY FIRE PROTECTION DISTRICT**



**ORDINANCE**  
**of the Board of Directors**

**No: 19-1**

**Ordinance Setting Fees for Cost Recovery of  
Fire & Life Safety Activities**

**WHEREAS**, Meeks Bay Fire Protection District is a Fire Protection District duly organized and existing under the Fire Protection District Law of the State of California; and

**WHEREAS**, the District is authorized by the provisions of California Health & Safety Code Section 13869 [adopting fire prevention code] to adopt and enforce ordinances relating to the prevention of fire within the District: and

**WHEREAS**, the District is authorized by the provisions of Health & Safety Code Section 13916 to charge a fee to cover the cost of any service which the District provides or the cost of enforcing any regulation for the fee is charged; and

**WHEREAS**, the amount of fees shall not exceed that amount reasonably required to administer or process such permits, certificates, or other forms or documents, or to defray the costs of enforcement; and

**WHEREAS**, California Health and Safety Code Section § 13862 provides that a district shall have the power to provide the following services:

- (a) Fire protection services.
- (b) Rescue services.
- (c) Emergency medical services.
- (d) Hazardous material emergency response services.
- (e) Ambulance services, pursuant to Division 2.5 (commencing with Section 1797).
- (f) Any other services relating to the protection of lives and property.

**WHEREAS**, the Board of Directors of Meeks Bay Fire Protection District has determined that it is necessary to provide plan review and inspections for various activities regulated under the California Fire Code, California State Fire Marshal regulations, El Dorado County Fire Code and the Meeks Bay Fire Prevention Code within the legal boundaries of the District; and

**WHEREAS**, the Board of Directors of Meeks Bay Fire Protection District has determined to adopt a revised cost recovery fee schedule for certain activities related to fire prevention and other services provided by the District as a matter of policy.

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Directors of Meeks Bay Fire Protection District that:

1. The Schedule of Cost Recovery Fees for services, attached hereto as Exhibit "A" and incorporated herein by reference, is hereby adopted as the rates to be charged for those listed activities by the District.
2. The Fire Chief, or the Fire Chief's designee, shall have the authority to waive any Cost Recovery Fee, in full or in part, upon application of an affected party and showing of special, mitigating circumstances. The Fire Chief's decision on application for a waiver may be appealed to the Board of Directors at their next regularly scheduled meeting following the decision.
3. This Ordinance accordingly is adopted at the February 27, 2019, meeting, with the new rates to be effective 30 days later.

PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE MEEKS BAY FIRE PROTECTION DISTRICT OF THE COUNTY OF EL DORADO AT A REGULAR BOARD MEETING OF SAID BOARD, HELD ON THE 27<sup>th</sup> DAY OF February, 2019 BY THE FOLLOWING VOTE OF SAID BOARD:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

\_\_\_\_\_  
PRESIDENT, BOARD OF DIRECTORS

BY: \_\_\_\_\_

I CERTIFY THAT THE FOREGOING IS A CORRECT COPY OF A RESOLUTION DULY ADOPTED BY SAID BOARD OF DIRECTORS ON THE DATE THEREIN SET FORTH.

\_\_\_\_\_  
CLERK OF THE BOARD OF DIRECTORS

BY: Shawn R. Crawford

**Exhibit "A"**



**Fire & Life Safety Cost Recovery Schedule**

Receipt # \_\_\_\_\_

PO Box 189 ~ 8041 Hwy 89, Tahoea, CA 96142

(530) 525-7548 ~ Fax: (530) 525-4502

*Hourly Rate is \$140.00 Fees include initial inspection*

Date: \_\_\_\_\_

Project Title: \_\_\_\_\_

Contact: \_\_\_\_\_

Project Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Project Description: \_\_\_\_\_

**Building & Construction**

|            |   |        |
|------------|---|--------|
| <b>LAR</b> | Landscape/Access Residential Plan Check Pre-TRPA (1 hr min.)                                | \$ 140 |
| <b>LAC</b> | Landscape/Access Commercial Plan Check Pre-TRPA (3 hrs min.)                                | \$ 420 |
| <b>DRC</b> | Design Review, Consultation (1 hr min.)   | \$ 140 |
| <b>TIP</b> | Tenant Improvement Plan Check (2 hrs min.)  | \$ 280 |
| <b>LAR</b> | Re-submit Landscape/Access Residential Plan Check Pre-TRPA (1 hr min.)                      | \$ 140 |
| <b>LAC</b> | Re-submit Landscape/Access Commercial Plan Check Pre-TRPA (3 hrs min.)                      | \$ 420 |
| <b>DRC</b> | Re-submit Design Review, Consultation (1 hr min.)   | \$ 140 |
| <b>TIP</b> | Re-submit Tenant Improvement Plan Check (2 hrs min.)  | \$ 280 |
| <b>DFS</b> | Developer Fees < 1,000 sq. ft.  | \$ 250 |
| <b>DFL</b> | Developer Fees New Homes <b>OR</b> > 1,000 sq. ft.  | \$ 500 |
| <b>EPP</b> | Engineering (site) Plan Check (1 hr min.)   | \$ 140 |
| <b>PRE</b> | Request Staff Review and Participation in El Dorado Co. Pre-Development Meeting (2 hrs min) | \$ 280 |
| <b>EPR</b> | External Plan Review, Consultation, etc. (2 hrs min.)                                       | \$ 280 |
| <b>EXP</b> | Rush/Expedite Fee (150% above rates shown)  | Varies |

**Sprinkler & Fire Alarm System** (Required: 3 sets of plans)

|            |   |          |
|------------|---|----------|
| <b>SPR</b> | Sprinkler Plan Check ( <b>Residential</b> ) - NEW 1-99 sprinklers (4 hrs min)   | \$ 560   |
| <b>FAL</b> | Fire Alarm System Plan Check (2.75 hrs min.), # devices ___ x \$2 plus  | \$ 385   |
| <b>SDP</b> | Standpipe Plan Check (4.5 hrs min)  | \$ 630   |
| <b>SPA</b> | Sprinkler Plan Check - NEW, 1-99 sprinklers (4.5 hrs min)   | \$ 630   |
| <b>SPB</b> | Sprinkler Plan Check - NEW, 100-199 sprinklers, plus (7 hrs min.)<br>Number of Risers > 1 ___ x 1 hour; Floors > 1 ___ x 1 hour                                   | \$ 980   |
| <b>SPC</b> | Sprinkler Plan Check - NEW, > 199 sprinklers, (9.5 hrs min.)<br># of Sprinklers ___ x \$0.50 plus<br>Number of Risers > 1 ___ x 1 hour<br>Floors > 1 ___ x 1 hour | \$ 1,330 |
| <b>STP</b> | Sprinkler Plan Check ( <b>Tenant Improvement</b> ) (2 hrs min.)<br>5 to 50 sprinklers   | \$ 280   |
| <b>STT</b> | Sprinkler Plan Check ( <b>Tenant Improvement</b> ) (3 hrs min.)<br>> 50 sprinklers  | \$ 420   |
| <b>UGS</b> | Underground Fire Systems - per riser/hydrant (2.5 hrs min.) > 1 ___ x 1/4 hour plus   | \$ 350   |
| <b>CAS</b> | Clean Agent Suppression System (3.75 hrs min.)<br>( <i>Spray Booth/Industrial Dry Chemical Systems</i> )  | \$ 525   |
| <b>HDP</b> | Hood & Duct System Plan Check (per system)  | \$ 315   |

**TRP** \_\_\_\_\_ **BLD** \_\_\_\_\_

**Events**

|            |   |          |
|------------|---|----------|
| <b>TNT</b> | Tents, Canopies, Temporary Structure Plan Check (2 hrs min.)  | \$ 280   |
| <b>FWK</b> | Fireworks (Pyrotechnic) (8 hrs min.)  | \$ 1,120 |
| <b>HHH</b> | Haunted House - Halloween Plan Check (Fee may vary)   | \$ 140   |
| <b>CCF</b> | Carnivals, Concerts, Circus, Fairs - Basic Plan Check, plus (3.5 hrs min.) # of Booths ___ x \$6 plus | \$ 490   |
| <b>TBU</b> | Temporary Bldg Use Fee (incl. Safety Officer if req'd) (Fee may vary)                                 | \$ 140   |

**LPG & Tank Installation**

|            |  |        |
|------------|--|--------|
| <b>LPG</b> | Propane Tank Installation - Residential (2 hrs min.)       | \$ 280 |
| <b>UGT</b> | Underground Tank Installation - Residential (2.5 hrs min.) | \$ 350 |
| <b>AGT</b> | Aboveground Tank Installation - Commercial (2 hrs min.)    | \$ 280 |
| <b>EIR</b> | Environmental Impact Report (1 hr min)                     | \$ 140 |

**Miscellaneous Fees**

|            |   |        |
|------------|---|--------|
| <b>DSI</b> | Defensible Space Inspection (1 hr min.)                       | \$ 140 |
| <b>ARI</b> | Additional Re-inspection (sprinklers, LPG, etc. (1 hr min.)   | \$ 140 |
| <b>WSL</b> | Will Serve Letter Processing Fee (1 hr min.)                  | \$ 140 |
| <b>REP</b> | Report Request: \$0.50 per page; \$10 for photo CD            | varies |
| <b>CPY</b> | Fees Collected for Photocopying \$0.50 per page               | varies |
| <b>TRP</b> | Tree Removal Permit (1 hr min.)                               | \$ 140 |
| <b>EBL</b> | El Dorado County Business License Insp. (1 hr min.)           | \$ 140 |
| <b>PRI</b> | Pre-Inspections (care facilities, day cares) (1 hr min.) < 26 | \$ 140 |
|            | Pre-Inspections (care facilities, day cares) (2 hr min.) > 26 | \$ 280 |
| <b>PBP</b> | Paint or Spray Booth Plan Check (2.75 hrs min.)               | \$ 385 |
| <b>SMI</b> | State Mandated Fire Inspection (½ hr min)                     | \$ 70  |
| <b>INV</b> | Investigations - (2 hr min.)                                  | \$ 280 |
| <b>OSN</b> | Other Services Not Covered Above, misc.                       | varies |

**Notes:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Fee Paid \$ \_\_\_\_\_ Date Paid \_\_\_\_\_

Check # \_\_\_\_\_

FLAGS:  Def Space  Sprinkler  Knox

Date Customer was called for pick-up \_\_\_\_\_

DRC ONLY - Cleard in TRAKiT \_\_\_\_\_