



To: Board of Directors
From: Michael Schwartz, Fire Chief
Date: November 30, 2020
Subject: Appointment of the Meeks Bay Fire Chief

Our Fire Services Management Agreement requires that North Tahoe Fire Protection District provide the services of a Division Chief or higher to Meeks Bay Fire Protection District to fulfill the administrative roles and responsibilities previously performed by their Fire Chief.

Under the provision in Section 10 of the Rules and Regulations, the Fire Chief has appointed Assistant Chief Steve Leighton as the interim Meeks Bay Fire Chief in charge of administration of fire services management agreements.

Please join me in congratulating Chief Leighton on his appointment which will begin December 15, 2020.