



**To:** Board of Directors  
**From:** Steve Simons, Fire Chief  
**Date:** June 17, 2019  
**Subject:** Review of Candidate Applications and Possible Selection to Fill Board Vacancy

**Background:**

Just prior to the last board meeting, President Miller received verbal notification from Director Massie that he was resigning from the Board. Attached is written notification confirming Director Massie's resignation.

Notices of Vacancy have been posted in 3 locations for 15 days prior to the June 26<sup>th</sup> Board meeting. An ad was also included in the newspaper on June 14<sup>th</sup> and 21<sup>st</sup>. To be considered for the vacant board position, candidates were instructed to submit a resume and letter of interest to Shawn Crawford as Clerk of the Board.

Directors will be provided, under separate cover, copies of resumes and letters of interest received from candidates. Additional copies will be made available at the June 26<sup>th</sup> Board meeting.

**Recommendation:**

After review of candidate information, interview candidates and decide which candidate might best serve the district. Upon Board selection and candidate acceptance of the vacant seat on the Board, the candidate may be sworn into office, to fill the unexpired term.