



To: Board of Directors
From: Michael Schwartz, Fire Chief
Date: December 13, 2019
Subject: Election of Officers and Committee Assignments

Background

Each year, the Board selects officers for that year - President, Vice-President, Secretary/Treasurer. There are no rules stipulating how long a Director may serve in any position.

Officers:

1. *President* - leads the meetings, signs contracts and agreements on behalf of the District, and, if given the authority, speaks on behalf of the Board.
2. *Vice-President* - fulfills the functions of the president in his/her absence.
3. *Secretary/Treasurer* - reviews all district financial documents and leads the Finance Committee.

The Board also has the finance committee which is currently filled by Directors Beals and Hyde.

Recommendation

Select President, Vice-President and Secretary/Treasurer. Fill or re-affirm the standing committee assignments.