



To: Board of Directors
From: Steve Simons, Fire Chief
Date: August 19, 2019
Subject: Review Board Vacancy Process

Background:

Due to Director Warmack's recent resignation, effective August 31st, staff placed ads for two weeks in the Sierra Sun of the anticipated vacancy.

Notices of Vacancy will be posted in three locations for 15 days prior to the September 25th Board meeting. Additional ads will also be included in the newspaper on September 6th and September 13th. To be considered for the vacant board position, candidates must be a registered voter within the District boundaries, and will be instructed to submit a resume and letter of interest to Shawn Crawford as Clerk of the Board.

Directors will be provided, under separate cover, copies of resumes and letters of interest received from candidates, prior to the September Board meeting. Additional copies will be made available at the Board meeting.

Recommendation:

No action is necessary at this time.